

HEY NETWORK

JOB DESCRIPTION

Job Title Volunteer Youth Work Assistant (Project Based)

Accountable to: Project Manager

Hours of work: Flexible depending on project allocation

Primary Purpose

To assist in supervising and supporting young people who participate in youth activities in Enfield or Haringey

Main Duties and Responsibilities

- To assist the Project Worker in the planning and delivery of the designated project(s).
- To encourage young people to become involved in the development, planning and evaluation the project.
- To help with the supervision of activities for young people.
- To help provide a safe environment for young people to participate in activities.
- To give young people a confidential [inline with child protection guidance] space where they can share concerns, talk through problems and obtain advice and guidance on how to over come issues they are facing.
- To be a positive adult in young people's lives who show positivity, have ambition for their futures and encourage them to develop.
- To undertake any other duties as required by the Project Manager appropriate to the post and your skills and abilities.

Person Specification
Job title: Volunteer Youth Work Assistant
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<p>Personal Qualities:</p> <ul style="list-style-type: none"> • Enthusiam • Motivating • Good Listener • Non Judgemental • Compassionate • Patience • Flexibility 	<p>E E E E E E E</p>
<p>Skills (at least one of the following):</p> <ul style="list-style-type: none"> • Activity skills (Sports, Arts, Tech, Beauty, Cookery etc) • Advice giving • Educational • Health • Job Support 	<p>E</p>
<p>Attitude:</p> <ul style="list-style-type: none"> • Adaptive: there is no such thing as a normal day in Youth Work. • Tolerant • Willingness to develop: Youth work means always learning. • Positivity 	
<p>Other role requirements</p> <ul style="list-style-type: none"> • Able to commit to an agreed project time for a duration of 3 months or more • Willing to extend present knowledge and skills by undertaking relevant training • Able to work on own initiative and as a team member • Able to complete a DBS check 	<p>E E E E</p>

E – Essential

D - Desirable